

**HOUSING AUTHORITY OF NEW ORLEANS  
PROCUREMENT AND CONTRACTS DEPARTMENT  
REQUEST FOR QUOTES**

**FOR  
DRONE FLIGHT INSTRUCTION FOR THE HOUSING AUTHORITY OF NEW ORLEANS**

**REQUEST FOR QUOTES #22-910-36**

**4100 TOURO STREET  
NEW ORLEANS, LA 70122  
PHONE: 504-670-3249  
FAX: 504-286-8224  
DATE: WEDNESDAY, JUNE 8, 2022**

**FIRM NAME:** \_\_\_\_\_

**FIRM ADDRESS:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**PHONE #** \_\_\_\_\_ **FAX #** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**CONTRACT ADMINISTRATOR: DIANNE WILTZ-HUNLEY**

**QUOTE DUE BY: WEDNESDAY, JUNE 22, 2022 @ 2:00 P.M.**

**SCOPE OF SERVICES: ATTACHED**

**The Housing Authority of New Orleans (HANO) seeks to procure a qualified, experienced instructor for provision of Drone flight instruction to selected HANO personnel.**

**SPECIAL INSTRUCTIONS:**

1. All quotes and required submittal documents shall be delivered to the attention of Bejide Legania, Procurement Manager, or emailed to [blegania@hano.org](mailto:blegania@hano.org).
2. Provide proof of sufficient insurance for the provision of services required.
3. All questions shall be forwarded in writing no later than three days before quote due date and time to Dianne Wiltz-Hunley, Contract Administrator at [dwiltz@hano.org](mailto:dwiltz@hano.org).

**QUOTE VALID UNTIL:** \_\_\_\_\_

**QUOTE SUBMITTED AND AUTHORIZED BY:**

\_\_\_\_\_ ON \_\_\_\_\_ 20\_\_\_\_

**THIS IS NOT AN ORDER REQUEST**

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**SCOPE OF WORK**

The Housing Authority of New Orleans (HANO) is seeking proposals from qualified instructors to provide a mix of onsite and online basic and advanced Drone flight training classes, in a non-concurrent fashion, for 8 – 10 employees of the agency.

The general subjects to be covered in the three courses are:

- **Basic Flight Training and Part 107 Test Prep**
  - Day 1: Basic Flight Training
  - Day 2: Basic Flight Training /Part 107 Test Prep
  - Day 3: Part 107 Test Prep
  - Course delivered on-site
  
- **Online Courses to be completed before Advanced Training**
  - Students Complete Basic Flight Training Practice Exercises
  - Students Earn Part 107 License
  - Disaster Response Online Course
  - Real World Flight Planning and Execution
  
- **2-Day Advanced Training**
  - Day 1: Aerial Inspections
  - Day 2: Aerial Inspections
  - Course delivered on-site

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**COST PROPOSAL**

DESCRIPTION	QUANTITY	TOTAL COST
Basic Flight Training and Part 107 Test Prep	3-days	\$
Aerial Inspections Training	2-days	\$
Disaster Response Drone Training	Online (Self-paced)	\$
Real-World Flight Planning and Execution Program	Online (Self-paced)	\$

\_\_\_\_\_  
 (Company Name)

\_\_\_\_\_  
 Respondent's Name/Title (Printed)

By: \_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 Date

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ACKNOWLEDGEMENT OF ADDENDA**

Respondent has received the following Addenda, receipt of which is hereby acknowledged:

Addendum Number: \_\_\_\_\_ Date Received: \_\_\_\_\_

\_\_\_\_\_  
(Respondent)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed or Typed Name)