



ADDENDUM NUMBER TWO

October 20, 2020

RFP #20-906-34;

CONTRACTOR TO DIGITIZE AGED DOCUMENTS FOR THE HOUSING AUTHORITY OF NEW ORLEANS

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR PROPOSALS

ITEM #1 WRITTEN QUESTIONS RECEIVED

Q1: Do you have an estimate of the percentage of books that will need remediation, i.e. books that are water stained or have mold?

A1: No.

Q2: Approximately, how many volumes are contained in each box?

A2: Approximately eight (8) to the (10) volumes are contained in each box.

Q3: Can you provide the age range of the documents?

A3: The documents are estimated to be between twenty (20) and eighty (80) years old.

Q4: Do you have an estimate of the percentage of books that cannot be unbound?

A4: No.

Q5: Do any of these pages need to be scanned in color, i.e. photographs, maps, etc.?

A5: None of the documents are in color.

Q6: If color, do you have an estimate of the percentage of pages that need to be in color?

A6: See A5 above.

Proposals must be received by the Housing Authority of New Orleans (HANO) in the Department of Procurement and Contracts by 2:00 p.m. CST on Friday, October 30, 2020. All terms and conditions shall remain as stated in the original Request for Proposals. All addenda must be acknowledged.

END OF ADDENDUM NUMBER TWO