



ADDENDUM NUMBER ONE

May 30, 2019

REQUEST FOR PROPOSALS #19-913-22; PROPERTY MANAGEMENT SERVICES FOR GUSTE HIGH RISE AND GUSTE II HOUSING COMMUNITIES

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR PROPOSALS

ITEM #1 WRITTEN QUESTIONS RECEIVED

Q1: Please provide the following information so we can finalize our cost proposal.

- 1. 13 month trailing expense report**
- 2. Financial reports for the property – most current month and year to date**
- 3. Rent roll for the properties**
- 4. Copy of most recent audit on the properties**

A1: Upon award of a contract, property financials and other requested information will be provided to the contractor.

For the purpose of this solicitation, based on your knowledge, expertise and experience, respondents shall submit a proposed operating budget for the provision of management services for a property comparable in size and type as described in the Scope of Services.

Proposals must be received by the Housing Authority of New- Orleans (HANO) in the Department of Procurement and Contracts no later than 2:00 p.m., CST on Monday, June 17, 2019. All terms and conditions shall remain as stated in the original Request for Proposals. All addenda must be acknowledged.

END OF ADDENDUM NUMBER ONE