



ADDENDUM NUMBER ONE

October 24, 2017

FEMA CONSULTANT SERVICES RFP #18-905-01

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR PROPOSALS.

ITEM #1 PROPOSAL DUE DATE AND TIME

DELETE: WEDNESDAY, OCTOBER 31, 2017 @ 2:00 P.M. from the RFP documents.

INSERT: TUESDAY, OCTOBER 31, 2017 @ 2:00 P.M. into the RFP documents.

ITEM #2 WRITTEN QUESTIONS RECEIVED

Q1: There is a 20% mandatory DBE requirement in the RFP. How do we find DBE firms for accounting? Where is the DBE directory for DBE firms in accounting?

A1: Contractors can visit the Louisiana Unified Certification Program (LAUCP) Partners (<http://www8.dotd.louisiana.gov/ucp/>), the City of New Orleans Office of Supplier Diversity (SLDBE) and HANO's website to identify Certified DBE/WBE Firms and Section 3 Businesses.

Q2: We are a corporation. Therefore we are exempt from the Section 3: Individual Verification Form. Yet, this form as a "required submittal". Please explain.

A2: The Contractor shall be required to meet the requirements of HANO's Employment, Training and Contracting Policy for contracts valued at \$100,000 or greater. Therefore, once the contract value has been reached, and the contractor intends to hire a new Section 3 Resident, the Section 3: Individual Verification Form shall be submitted.

ITEM #3 INDEX OF SUBMITTAL DOCUMENTS

DELETE: "Section 3 Individual Verification Form" from the Index of Submittal Documents in the RFP.

Proposals must be received by the Housing Authority of New Orleans (HANO) in the Office of Procurement and Contracts by 2:00 p.m., local time on Tuesday, October 31, 2017. All terms and conditions shall remain as stated in the original Request for Proposals. All addenda must be acknowledged.

END OF ADDENDUM NUMBER ONE