



ADDENDUM NUMBER THREE

May 20, 2022

RFP #22-916-30

RESIDENT-OWNED SECTION 3 BUSINESS ENTREPRENEUR TRAINING AND CERTIFICATION FOR PUBLIC HOUSING AND SECTION 8 RESIDENTS

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR PROPOSALS.

ITEM #1 WRITTEN QUESTIONS RECEIVED

Q1: Can the program be administered virtually on a platform like Zoom?

A1: Yes, the program can be administered either virtually or in person. In either case, the vendor must supply any equipment or space needed to provide the training program sessions. Please factor all costs that may be incurred into the cost proposal that is submitted in response to this RFP.

Q2: Will HANO be willing to provide the space for the training program at one of its facilities?

A2: HANO is not in a position to provide space for the training program. If there is a cost for space that the vendor must incur, please factor all costs that may be incurred into the cost proposal that is submitted in response to this RFP.

Q3: What version of Money Smart is HANO requiring?

A3: Because MoneySmart has different programs with modules sessions that would span the entire 12 weeks (Timing Conflict). HANO is not requiring a specific version of Money Smart.

Q4: Are the deliverables in the different trainings like Financial Education, Entrepreneurship, Specialty Training topics to be covered in a comprehensive curriculum executed in a maximum of 12 weeks?

A4: Yes.

Q5: Can Financial Education, Entrepreneurship, Specialty Training be administered to participants as required per their assessment, or are they all required to receive all deliverables outlined in the RFP?

A5: To ensure a uniformity in training, program participants are required to receive all deliverables as outlined in the RFP.

Q6: Is the vendor responsible for marketing costs and outreach to participants or will HANO source the participants to ensure that 20 individuals are selected?

A6: The vendor is responsible for all marketing and outreach costs. HANO can assist with outreach if needed. Please factor all costs that may be incurred into the cost proposal that is submitted in response to this RFP.

Q7: Are the business plans a part of the hard deliverables for the program participants and if so, is HANO willing to pay for the professional services needed to create them within this RFP?

A7: Business plans are an intended outcome of this program. Any cost associated with the preparation of the business plan is to be covered by the vendor. Please factor all costs that may be incurred into the cost proposal that is submitted in response to this RFP.

Q8: Is HANO willing to pay for the 1 on 1 business coaching and Technical Assistance Advisement follow on services on a per hour basis per a fixed rate schedule?

A8: Any cost associated with business coaching and technical assistance post-graduation is a requirement of this RFP and such must be built into the up-front cost proposal. Please factor all costs that may be incurred into the cost proposal that is submitted in response to this RFP.

Proposals must be received by the Housing Authority of New Orleans (HANO) in the Department of Procurement and Contracts by 2:00 p.m. CST on Friday, May 27, 2022. All terms and conditions shall remain as stated in the original Request or Proposals. All addenda must be acknowledged.

END OF ADDENDUM NUMBER THREE